

Green Alley Internship Description

TERM: Internship term is 6 months with option to extend

COMPENSATION: Unpaid.

HOURLY COMMITMENT: ~5 hours/week

LOCATION: Most work will take place in the Oak Park neighborhood of south Sacramento. Some work may be done remotely.

Alchemist CDC is a nonprofit organization whose mission is to support Sacramento area residents in their efforts to create vibrant, equitable, healthy and diverse communities. In pursuit of that mission, we are seeking an intern to lead our Green Alley project. The Green Alley project converts unkempt, blighted or otherwise ignored alleyways into safe and vibrant community spaces.

MAJOR TASKS:

- Provide outreach to and coordination of neighbors around the Green Alley (including door-to-door outreach);
- Set-up work days and coordinate/direct volunteers;
- Perform labor and hands-on building of items like planter boxes and benches - utilizing precut materials (may be required to use drill, hammer, screw driver, and other light duty tools);

SKILLS:

- Must be courteous and outgoing, and enjoy meeting and talking with new people
- Self-motivated with good work habits. Able to stay on task without constant supervision.
- Demonstrate good communication skills
- Well organized
- Able to lift 35 pounds
- Experience with MS Word, Publisher and PowerPoint a plus.
- Must be available at least one weekend day/month.
- Preference for graduate level student, but will consider motivated undergrad or non-student.
- Training and opportunities to further your experience or personal development goals will be provided.

To Apply, applicants should send a resume to Davida Douglas, Executive Director, Alchemist Community Development Corporation at davida@alchemistcdc.org.